

MINUTES

Baubigny Schools PTA
1st March 2022 at 7.00pm SSHS

Present

Jayne	Katy	Adrian	Carrie
Liza	Sarah	Lee	
Vicky	Sue	Georgia	
Morag	Emma	Nick	

Apologies

Leanne, Lily, Ali M, Anne, Lucy, Louise

Approval of Minutes

The minutes from the meeting held on 1st November 2021 were approved

Matters Arising

Christmas Raffle – 11th December 2021

Thanks to everyone for the support given with selling tickets, securing prizes and wrapping hampers, which helped to make a very successful raffle.

Accounts were given out showing profits and expenses from the raffle and tombola stall which shows a profit of £3,048.20 for the raffle and £248.52 from the tombola.

It was noted that the profit was bigger than the previous year and the raffle set up, of selling tickets a month before and the collection of prizes on the day, had worked well and was proposed to do the same again this year.

It was suggested that we wouldn't do a Winter Fayre this year.

The date proposed for raffle this year was **Saturday 10th December 2022** with raffle tickets being sold at school from **10th November 2022**.

It was noted that tickets needed to be ordered earlier this year, which would save on cost of postage.

A request was made to begin asking for donations of raffle prizes, to secure the main prizes, to enable early printing of tickets.

Jayne has approached Sure, and Liza is approaching Condor and Aurigny.

Other suggestions were Fermain Tower, La Barbarie Hotel. Carrie noted that companies allocate donations from 1st April, so was worth approaching them now.

Tombola

It was noted that the boxes for collection of items worked well, although more help was needed on the day to help collect in and pack away. Georgia said that House Captains could be sent to help with this next time.

A smaller tombola, and a toy hamper raffle was held at the 'One Stop Shop' event in December and raised £248.52

It was agreed to do another tombola at Christmas and that we had applied to have a table at the Round Table Christmas Charity Fayre.

Thank You cards were sent out to all businesses and companies for their donations of prizes for the raffle.

It was noted that we had overlooked sending a thank you card to G4S for the boxes although a thank you email had been sent.

Parentkind

The yearly fee has been paid which covers our liability insurance

PTA Cupboard

A request was made for the PTA cupboard to have a keycode lock put on, to enable easier access.

Vicky and Adrian will look in to this and the PTA offered to cover the cost of fitting the lock.

Prom and Leavers Meal

It was agreed that PTA would donate **£5** per head for the students attending SSHS Prom (approx 70 students) and Le Murier Leavers Meal (approx. 11 students) this year. It was also agreed that the PTA would fund the cost of a ticket for any student who would potentially miss out on attending these events due to the cost. Teachers would use their discretion and let the PTA know if they needed us to fund any tickets.

Liza also advised that we had secured a balloon arch and balloon table decorations for the event from Little Divas/Let's Party, for free. Liza would liaise with Georgia to arrange for the students to meet with the company. Liza would also liaise with Le Murier to arrange decorations for the Leavers Meal.

It was requested that the students and parents would know that the PTA were donating money towards the events.

Vicky suggested that it could be written on the ticket and also that the company donating the balloon decorations could also be mentioned on the ticket.

Bank account / Funding requests

The new bank signatories are in the process of being sorted.

The balance was noted as being £11,510.01 but there was an outstanding cheque for £99.12 which would bring the total to £11,410.89

There were no funding requests.

Future Fundraising Events

After discussion it was agreed that we would hold another fundraising event in the summer term, as at present we have a healthy bank account, so no immediate rush.

Suggested events were:

Car boot

Quiz (with jacket potatoes and fillings) Jayne would approach Craig to find out costs

Bingo

Afternoon Tea

Beetle Drive

Tombola Stall possibly at school event (MAD event, PE event in Summer term. Parents had expressed how they had enjoyed having the MAD event and PE event combined last year. It was a great atmosphere and gave parents the opportunity to see the talent the students have) Pro's and Con's were discussed about the events and it was decided that an email would be sent to everyone to get a general consensus of which event would be the best way forward.

Refreshment Dates

- Year 9 Consultation Evening – Thursday 3 March 2022 **Liza & Jayne**
 - Year 7 Consultation Evening – Thursday 5 May 2022 **Katy and Sarah to set up, Carrie later**
 - Year 8 Consultation Evening – Thursday 12 May 2022 **Liza, Emma, Sue**
 - Year 6 Welcome Evening – TBC
-

AOB

Adrian was asked for an updated list for Teacher's drinks for Consultation Evening

Next meeting

Tuesday 24th May 2022 at 7pm - SSHS library.